

# Colorado Advisory Council for Persons with Disabilities

## Meeting Agenda

Tuesday July 12, 2016 – 12:00 p.m. to 3 p.m.

### Meeting Location:

The Arc – Jefferson, Clear Creek & Gilpin Counties –  
13949 West Colfax Ave, Denver West Building 1, Suite 150, Lakewood, CO 80401

**Zoom Link:** Join from PC, Mac, Linux, iOS or Android: <https://ucdenver.zoom.us/j/493647580>

Or iPhone one-tap (US Toll): 16465588656, 493647580# or 14086380968, 493647580#

Or Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll) Meeting ID: 493 647 580

International numbers available: <https://ucdenver.zoom.us/join?m=1zn4CzroZXh2kaC80L-rmZkEKv0oFwOO>

Or a H.323/SIP room system: H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East) Meeting ID: 493 647 580  
SIP: [493647580@zoomcrc.com](mailto:493647580@zoomcrc.com)

Conference call information: **720-279-0026** Pin is **323983**

## 1. Welcome and introductions – Public Welcome

**Attendees:** Gina Robinson, Chris Hinds, Joe Triplett, Bridget Claussen, Pat Going, John Montief, Rob Hernandez, Brok McFerron, Jane Boone, Jake Finger, Emily Esquivel, Bob Epstein, Julia Beems, Nick DeSutter, Kathy, Suzette, Amy, Denise, Lorie Smith, Carol Reagan, Harrison Meyers, Kimber Shcriver, Katie McLaughlin, Jennifer Levin

- Presenters:
  - Jennifer Levin (CDLC) Accessible Voting 1:30-2:30
    - a. Jennifer passed out copies of her power point slides and voting rights of individuals with disabilities.
    - b. Discussed laws, complaint processes and things voters can do if turned away; also discussed that you can check the county elections website to make sure your vote has been counted.
  - Sunshine Law Presentation 1:00,
    - a. Harrison passed out supporting documents relating to Sunshine, open meetings, notification, executive sessions, what consists of a meeting, and what consists of public business.
    - b. Open Records – Handout and booklets provided; CORA – request for records that are open to the public; emails, office memoranda; 3 days to respond, can be extended to 7 days if the request is extensive. Drafts and works in progress are not subject to review.
    - c. All documents will be emailed to the CAC and added to our website as soon as possible.
- Approval of Meeting Minutes from June

*Motion to approve June's amended minutes by Joe, second by Bob, motion unanimously carried.*

## 2. Open Reports:

- **Treasurers Report:** Brian Allem
- Brian distributed a detailed budget report for CAC and the Parking Subcommittee.
- \$109.98 remaining of unencumbered CAC funds; \$1336.49 unencumbered parking funds.
- \$500 previously encumbered to Senior Lobby may be coming back, Bob checking.
- Many invoices pending, Governor's office is in transition with a new controller.
- Will be \$18k underspent in parking due to the length of time it took to get the PO completed by the controller's office.
- Our interpreter charge was much higher for the previous meeting, it was due to the attendee's needs, being both deaf and blind.
  - *Schedule a finance committee meeting to set 2016-2017 Budget*

*Motion to fully fund Lorie's bill out of parking by Joe, second by Jane, motion unanimously approved, motion carried.*

- **Action Items Report:**
  - **Chris:** policies & procedures for parking signs / How & when to share information with others; small packet of information needed
  - Gina asked Chris if we could get the training documents broken down into smaller pieces.
  - **Council / Membership Committee:** Council Nominations ~ develop a nomination committee
- **Executive Team Report :**
  - *Committee Assignments*
  - *Met, developed agenda for today; began working on scope of work for the officers and committee chairs; will develop timelines further down the road*
    - *Pat asked if name tags will be made; we have interim one's on the website that we can print for now, as well as council business cards with general contact information*
    - *Finance is only a 1 person committee, Brian would like a backup*
- **Parking:** Chris Hinds
  - 3 of the 4 TV companies presented at today's parking meeting; Almost every deliverable has been exceeded, one was missed – in that instance, the tv company agreed to continue to run ads
  - Gina heard back from Josh Blue's management – it would be \$15,000 for one full day of filming.
  - Brock is here from Billy Goat today and brought examples of the framed ads that he places on our behalf. **Recommendation from the Parking Committee:** fund Billy Goat at another 2 ½ months at \$3000 per month;

*Chris made a motion to fund Billy Goat, beginning 7/15 at \$3000 per month for 2 ½ months. Second by Julia. Vote carried unanimously.*

- Chris noted that our web visit reports did not match with the numbers Pandora stated; They stated their numbers alone were greater than our total visits to the site.
  - Group exploring disabled parking app that citizens can use to report violations; Brian and Rob have grant ideas as well and will forward them to Chris.
- **ADA Symposium Follow Up**
  - Pat thanked everyone for the team effort; went very well; Our booth was the most popular information booth; Pat will forward pictures from the prize wheel; Joe Triplett did a fantastic job at the table.
  - Opportunity to participate in the national convention in Chicago, possibly get registration fees waived if we volunteer as room monitors.
  - Gina advised Pat to put together a budget for 2-4 people and to submit to Chris to consider under the Parking Committee budget
  - Joe directed lots of people to use our website to obtain signs
  - Iowa wants to order 60-80; needs 4 initially for presentations
  - ADA luncheon in Colorado Springs upcoming as well
- **Communications / Outreach:**
  - email set up with Lorie & Web Portal / renewal 12:30; any council members can request a CAC specific email; firstname.lastname, plus preferred password is needed. An automatic forward from this new address to your current address can be done by request.
  - Lorie encouraged everyone to see the media page of the website
  - Continue to run scheduled and other posts on facebook
  - Think of me keep it free posters are available on the website for printing, 10 versions, 18x24; Lorie will prepare an 8 ½ x 11 version that will be easier for us to print
  - Joe asked Lorie if she could meet with him to inquire about accessibility and to work through the email interface. Lorie, Joe, and Steve will coordinate
  - New domain for the legislative forum has been created and will be set up and overview provided; councilforum.org is the new name. Lorie will build it out and train us at a later date and to obtain content; This forum will be a way for us to communicate and vote about legislative items or other quick turn around votes.
  - Gina asked for the volume web reports, Lorie will pull and email.
- **Committee Chairs**
  - Membership chair is needed; Gina will send a description of the position and the nomination process

### **3. Voting Member Open Forum**

- Steve is planning the annual Think Big workforce conference; disability related to the Workforce Innovation and Opportunity Act will be featured, and may have keynote focused on this topic
- Bob – Initiative 143, tobacco tax increase, funds could be applied to several health and mental health diseases; working on signature phase to get it on the ballot
- Julia and Gina moving 3 shelving units into storage unit

- Rob passed out an article about the purple heart parking campaign and brought a sample of the parking sign; These dedicated spots do not take the place of the disabled parking spaces required by ADA.

#### **4. Public Testimony**

#### **5. Adjourn**

- Motion to adjourn by Bob, second by Joe, motion carries. Meeting adjourned at 2:48

Next Meeting Tuesday August 9, 2016- The Arc – Jefferson, Clear Creek & Gilpin Counties, 13949 West Colfax Ave, Denver West Building 1, Suite 150, Lakewood, CO 80401

Parking will meet from 10:30 – 11:45 – Arc Denver West Location just prior to this meeting New Member Orientation held 10 to 10:30 prior to any regular meeting *as needed by new member appointments*