

Colorado Advisory Council for Persons with Disabilities

Meeting Minutes

Tuesday September 13, 2016 – 12:00 p.m. to 3 p.m.

Attendees: Brian Allem, Monica Sangster - Stevens, Denice Roberts, Gina Robinson, Kathy Ciano-McGee, Julia Beems, Steve Wright, Mindy Siegel, Brock, Chris Hinds, John Monteith, Pat Going, Joe Triplett, Emelie Esquivel, Bridget Clawson, Greg Martinez

1. Welcome and introductions – Public Welcome

2. Open Reports:

- **Treasurers Report:** Brian Allem
 - Budget same as August, no expenditures posted due to new fiscal year
 - We have about \$4300 encumbered of our \$9030 budget for the year for outreach/web and for administrative costs.
 - Brian met the new controller. Need to discuss possibilities of bringing revenue in from the sale of our parking signs.
- **Action Items Report:**
 - There is an ADA Conference in Chicago, several members may be going as part of their work roles and would have expenses covered. Pat inquired if there would be funds available for others from the ADA committee that were not funded to attend. Gina mentioned other possible grant options that could be explored. It would be possible to apply to speak at the event which would help to waive registration. ADA committee will need to explore options and come back with a proposal in October.
- **Executive Team Report:**
 - Met to discuss personnel needs, admin for CAC, Parking, nail down scope of work, pay, and timelines for critical work.
 - Greg did a survey, trying to get the Governor's office to send out, will show how state agencies have adopted Title II. Romaine is sending to the executive directors.
 - CAC still needs an agency to be housed underneath. CDPHE is not going to take us on under their umbrella as a council; Gina will approach HCPF. They would provide admin, support for contracting and budgeting, and accounts payable. Office of community living may be an option. No admin is typically charged by state agencies to host councils.
- **Parking:** Chris Hinds

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- Carol Reagan was able to get 70 disabled parking signs up with University of Colorado Hospital.
- Based on all of the proposals currently being considered, if everything proposed goes through, the parking committee would be about \$42,000 over budget. Numbers and proposals will be reviewed and revised to get the budget better aligned.
- **Communications / Outreach:** Steve Wright
 - Over 90 articles submitted by members for posting on facebook. 10 members plus Lorie have provided content.
 - Kathy will represent the CAC with a resource table at a special needs event this Saturday.
 - All members can add articles here:
https://drive.google.com/open?id=1A786gqAA7TF2_bUTaqvR9IINHdGR92N59mvZIE5QSeM
 - Steve set up a google folder for the group, and subfolders for ADA and Photos. More folders can be added as appropriate.
 - Steve will get web and facebook analytics from Lorie for October meeting
 - Need communication group to take on monthly newsletter
 - Julia reported that our phone line is back up and running, she is monitoring messages that are left and will disperse as appropriate to council members.
 - Need policy for handling web emails and phone messages.
 - John owns 2 unused ADA web domains.
 - Annual report also needs to roll to the communication committee; need a good photo of one of our parking signs or posters in action so we can do a montage.
 - John and Chris both attended an adaptive adventures event at Chatfield. Need to get a write-up for the newsletter and post the dates for these on our website and in the newsletter. Need story about University Hospital hanging all of the signs. Use the newsletter as a way to thank organizations and people for the work they are doing. Joe will submit articles and Meet the Blind Month info to us/Lorie.
 - Driving schools need content for their curriculum.
 - CASTA is coming up next week, Tuesday to Friday in Aspen/Snowmass. Brian, Greg, Julia involved.
 - Our webmaster can set up specific gmail accounts for CAC members; contact Lorie if you'd like one.
- **Membership** – existing members that are expiring need to reapply asap; associate members that want to apply need to do so asap. We have 4 open positions. Jim Smallwood is participating in a political race and is resigning today. Need to put application on front page of CAC website.

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- Kathy Ciano-Mcgee made a motion to add Carol Reagan and John Monteith as voting members to the CAC. Second by Steve Wright. Both votes were approved unanimously, motion carries.
- Mindy made a motion for a maximum of 5 hours per month, approximately \$900 @ \$20 per hour, for the rest of the year, to cover administrative duties to support the CAC. Motion unanimously approved.
- Motion by Julia to reimburse CDOT for Greg's hotel and per diem, and JFK Partners for Julia's hotel and per diem, up to \$1000 total. Second by Joe Triplett. Motion carried unanimously, Chris abstained.

Committees:

ADA – Meeting hosted in El Paso County last month. Pat has a small group of ADA coordinators that can provide some informal awareness presentations. Possibly develop a plan/brochure/one-pager. Gina can run it by the Governor's office. Put on website. Steve – ask GPPR if we could include in employer newsletter. Idea to do 2 posters – Situations that point out obvious ADA issues; One specifically about parking. Pat drafted a letter to the Colorado Municipal League (Cities and counties belong to) asking them to address their title II ADA issues, and offering them an opportunity to connect with us. This, too, will be shared with the Governor's Office, possibly on our letterhead, to make sure we can promote or support it and offer the help of our council. PUT IN GOOGLE DOCS SO ALL CAN REVIEW AND COMMENT. Comes on the heels of the story that happened in Denver and reached news outlets; Chris asked new city auditor to audit the City and County's accessible parking. Audit demanded that the city address enforcement. 13/20 lots audited were not in compliance. 1 volunteer wrote more tickets than the entire PD in 2015. Make sure it's all linked on web, facebook, etc.

Membership

Kathy and John will need to meet to revisit processes for applications, phone calls with applicants, and interviews. Officer elections will be next month. Need to look 2, 4, and 6 years out. Gina needs position descriptions back from Steve, Chris, Brian by Friday.

Legislative

3. Voting Member Open Forum

Members are here for committees and the CAC, sometimes 6-8 hours. Need a plan for some food/snacks. Bring to next meeting (John and Greg).

4. Public Testimony

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5. Adjourn

Meeting adjourned at 2:10 pm.

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