

# Colorado Advisory Council for Persons with Disabilities

## Meeting Minutes

Tuesday, February 14, 2017 – 12:00 p.m. to 3 p.m.

### 1. Welcome and introductions – Public Welcome

o Approval of Meeting Minutes from January 2017.

Motion to approve amended minutes by Pat, second by Jane, motion carries.

**Attendees:** Rob, Monica, Greg, Pat, John, Bridget, Bob, Emelie, Mark Douglass, Carol, Kathy, Mindy, Denice, Jane, Steve

**Guests:** Ed Neuberg, Steve (CDOT), Tammy Sparks – DVOR employment specialist

**Excused:** Julia, Joe

#### Guest Presentation

RTD Presentation: Ed Neuberg passed out forms and letters that are in use. ADA and DOT regulations established and needs to be followed. Comprehensive efforts that bus stops are compliant and that they are along compliant routes. Following state and federal regulations as well as FTA ADA Circular. Stipulated measures for accessibility – for them it is bus stops. These policies were put together by an internal working committee. They developed a form for evaluate locations and assist with alterations. There was also a design review panel made of up persons with disabilities.

They cannot take on evaluating all of the bus stops but hopefully the form will help staff point out those that need attention. RTD has 10,000 bus stops district wide.

All Mayors were notified that this is a priority. Greenwood Village already put money into their budget to change their new stops to meet the RTD requirements.

Key considerations: (new altered or relocated only – an accessible path to a bus stop is an essential element to a fixed route service.)

- Firm surface
- 5'x8' clear area
- Must connect to accessible route, sidewalks, pedestrian paths or streets
- Slope requirements

Member Question – if RTD can say what the area needs to look like, why are they not responsible to clear the firm service. Snow removal is not the purview of RTD. It is the responsibility of property owner to clear sidewalks and bus stops. CDOT has snow removal ordinance on their website.

Members liked the 6 areas of ped access routes. Good job!

Members: Has this been shared with other cities like Colorado Springs? No, not yet. We wanted to know if it would work before sharing. Campus is looking at transport from stop to buildings.

CDOT may need to be involved and the City needs to be involved. Accessible routes - Greg offered to be involved if Carol needs him to be. VA members have same issues. Shuttle option may still be an issue for employees and patients. Accessible Shuttle!!!!

Members: Since Ed started at RTD they seem to be much better and more responsive.

Ed says thank you!!!

Members: If there is a bus stop that is not accessible, remember there is the Accessaride options.

**Next Meeting Tuesday, March 14, 2017-** The Arc – Jefferson, Clear Creek & Gilpin Counties, 13949 West Colfax Ave, Denver West Building 1, Suite 150, Lakewood, CO 80401

**Parking Committee will meet from 10:30 – 11:45 – Arc Denver West Location just prior to this meeting New Member Orientation held 10 to 10:30 prior to any regular meeting as needed by new member appointments**

Job available at RTD as ADA Investigator. Changed job description a bit and now open another week.

Member – Compliment for Ed on ADA Tour. Ed did a fabulous job on the Union station tour. Ticket are was great and met lots of needs. Columns overhead were out of compliance and Ed brought this to the attention of the design staff. The solution was unique but it works well.

## 2. Open Reports:

**Treasurers Report:** n/a

**Executive Team:** n/a

**Parking:** Gina Robinson / Rob Hernandez

- Contracting issue with channel 4 got complicated; channel 7 reached out to see if they could still work with us. Gina couldn't find anything from the other channels in our prior member's emails, so we are unable to work with any of them. A new communication will go out to all for last best offer under \$24k and we will pick the best from what comes in. We have to stay under state procurement rules.
- \$60k left in the budget, so we can possibly work with 3. Billy Goat has picked up several new venues, some not included in our price, so we asked Brock to provide details about location and audiences; group would like to contract up to \$8k for the new locations.

***Motion by Gina to approve up to \$8k for Billy Goat's contract to work with new venues if they are appropriate. Second by Steve. Votes captured via roll call vote, passed unanimously.***

- Voted to hire someone to do education campaign with driving schools. Gina looked at that person's work and was not impressed, so we need a new candidate. Messaging/content for a 5 – 15 minute video for \$5k. Work done by 4/1. Question – if someone has a temp placard and you leave the state, can you use it? Not necessarily, some states (CA, NV, UT) do not allow. Also within CO, it is municipality dependent. Need to put on website. Parking committee may need to research laws, hire youth to research during spring break.
- Parking would like to work with Lorie to move the parking information separately from the content of the CAC; it's too hard to find within our existing web structure.
- General parking powerpoint needs to be done to be sent to council members, legislators, etc. Denise and Julia worked on the existing one, will ask Lorie to see if she can improve it. CAC can contact Rob and Gina with ideas. Goal is to complete by April.
- First batch of signs will go to CO Springs; second batch will be stored in Denver.
- Recruitment for parking – Gina would like to see 20-30 statewide to spread the message. Group will work on a recruitment letter that we can spread to our networks. Target CAFTA and other communities, focus on people that qualify for parking accommodations. Also council people, other groups that can reach their groups.
- Kathy – Michael Ware wants her and Mindy to come and speak. People were excited with the council placards. Will be presenting to another group on April 20th, another on April 25th. More supplies/prizes needed for the spinning wheel. Ran out of prizes.
- Will be meeting with Josh Blue's manager, CAC is welcome to join in the meeting. Mark – suggestions for SW CO? Pat suggested looking at the variety of tools we have, and are developing, be aware of what's available. Councils, commissioners, law enforcement are the

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logical first steps. Need to get law enforcement to see the value in tickets. Also, medical providers are important for outreach. ADA coordinators. Health fair coming up, another good target. Highly promoted by the Chamber.

- Get Mindy's letter for the medical community. Mindy offered to help when she's available, she'll be back there in March.

#### **ADA:** Pat Going

- Pat brought some of the door handle grips and the display for the senior lobby event.
- Drive by lawsuits were covered again in the Denver Post.
- Pat passed around the law enforcement quick check guide for parking placards for everyone as well as the trifold brochure, and some of the window clings.
- Will have a table at the CO Emergency Managers Committee meeting (free) in Colorado Springs.
- Statewide Independent Living Council (SILC) – Pat scheduled to present on our behalf, but was not able, asked Joe to see if he could cover. Pat will reach out to see if he could make it.
- Today's ADA quiz – Under Title 1 (employment), a private company has to have how many employees to be covered under Title 1? 15 or more.\$5,000

#### **Membership:** John Monteith / Kathy Ciano-McGee

- Mark Douglass joined from Pagosa. Welcome!
- Another application received, but it was a Denver metro. We need to re-count current members to see how many spots we have. Gina suggested to have them attend a few meetings to see if it is a good fit. Membership committee can work on suggestions for bylaws for onboarding.
- We have 2 new state agency appointees that have not made it yet, Joann and Angela. Julia sent the "bible" out to everyone, John/Kathy, please contact these 2 members.

#### **Communications / Outreach:** Steve Wright

- Steve walked through the website and specifically the resources tab.
- Group brainstormed sub headers for content: Govt Agencies; Non Profits; Legal Resources (look at ADA website); Education, Training, Employment; Service Animals (Add freedom service dogs); Need more FEMA, Homeland security, Red Cross, apps; Health care; Community Colleges (Several missing); Veterans (plus Wounded Warriors); Food Assistance/Food banks
- Lorie proposed having either side tabs for subheaders, that expand out to the right when you scroll over, or vertical tabs that expand content vertically
- Group needs to create a policy for what we will put on our resources list
- Need the ability for people to change the font size within all pages, and the site in general
- Julia's staff analyzed our site and it needs quite a bit of accessibility improvement.
- Jane – passed out handout on how other orgs use social media; jane passed out a survey for us to take.
- Pat – business cards and name tags?
- You can print own business cards on website, also Julia is printing some

#### **Legislation:** Carol Reagan

- Legislative Session Calendar for January – May 2017
- We have mandatory weekly meetings (every Monday 11:30 – 12:30); same phone number as above.
- We will vote to support, oppose, or monitor items; proxy votes can come in via email to Carol, the committee chair.

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- Bob indicated that an office of legal guardianship will be on the list of proposed items, sponsored by the Colorado Bar Association.

### **Council Training: Romaine**

Romaine – Responsibilities and Expectations of a Council

- Over 300 boards and commissions in CO
- Follow the rules, act with integrity, stay out of the news
- We can contact legislature and support or oppose issues through this council if we follow the appropriate procedures
- You may participate, protest, etc as citizens as long as these beliefs are not associated on behalf of the CAC
- Our responsibility is to recruit, vet, and onboard appropriate members with understanding that we serve at the pleasure of the Governor
- Romaine is a resource to us to assist and navigate

Sunshine/Open Meetings

- **Never reply all to any emails.** Reply to the staff member that sent the initial email.
- **Never conduct business outside of a meeting that has been announced**

### **3. Voting Member Open Forum**

Mark – Reporter involved in drive by litigation story interested in working more closely with us. What can we do to provide education, connections, resources for small business, councils, etc around compliance? Needs to get in front of chambers, small businesses via presentation/workshops. CDLE newsletter. NFIB. Municipal League. How might we help you get more consumers in the door, in a welcoming and inclusive way, and protect yourselves from frivolous lawsuits? ROI from pwd data? (John, Mark, Steve, Tammy?)

### **4. Adjourn**

*Motion to adjourn by Bob, second by Carol, meeting adjourned.*

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