

# Colorado Advisory Council for Persons with Disabilities

## Meeting Agenda

Tuesday October 11, 2016 – 12:00 p.m. to 3 p.m.

Attendees: Carol Reagan, Julia Beems, Steve Wright, Gina Robinson, Emelie Esquivel, Greg Martinez, Josh Keith, Steve Ruge, David Kosmiski, Chris Hinds, Bridget Clauson, Forrest Merrill, Kathy Ciano-McGee, Robert Hernandez, John Monteith, Pat Goiong, Suzette Elledge, Joe Triplett, Bob Epstein, Karlene Martin

### **1. Welcome and introductions – Public Welcome**

- Approval of Meeting Minutes from September  
Joe moved to approve, second by Bob, all approved, two from Springs abstained.

### **2. Open Reports:**

- **Treasurers Report:** Brian Allem
  - Will come later, Brian out of state
- **Action Items Report:**
  - Julia Beems: Discussion on Policies and Procedures / Policies with Vendors (30 Mins)
    - Try to make sure that all vendors are on state vendor list; develop backups for each body of work; Julia looking for volunteers to help
  - Greg Martinez: CDOT (30 Mins)
    - \$85 million project to make sure all curb ramps are updated and up to code
    - Looking for feedback from the CAC on their planning process; letter from chair of ADA committee to Josh with CDOT
    - Process is very detailed, including rfp's from regions and local contractors
    - Provided handouts showing regions, project delivery steps, etc.
    - 13% of curb cuts met ADA requirements under current requirements
    - CDOT has created several variations of approved designs that contractors can use; in cases where circumstances prohibit ADA guidelines, there is a form that can be submitted by the contractor
    - The \$85 million will be used on unique projects that are not part of currently funded projects; current projects will address curb ramps already
    - Steve suggested using demographic data about where people with disabilities live; Julia has data on persons with disabilities by precinct, might be useful to overlay areas with mobility issues when prioritizing
  - Steve Wright: Web Vendor Update / data analysis and status of PO (30 Min)
    - Not able to get data, next month

Next Meeting Tuesday, November 8, 2016- The Arc – Jefferson, Clear Creek & Gilpin Counties, 13949 West Colfax Ave, Denver West Building 1, Suite 150, Lakewood, CO 80401

Parking will meet from 10:30 – 11:45 – Arc Denver West Location just prior to this meeting New Member Orientation held 10 to 10:30 prior to any regular meeting as needed by new member appointments

- Need Governor's Office feedback on PO language regarding non-discrimination
    - Went over facebook content and communication received from the field
  - Officer Election (30 Min)
    - Julia Beems approved as the Chair of the Colorado Advisory Council for Persons with Disabilities
    - Bridget will assist Steve with Secretary duties.
    - Gina will send out reminder of what positions exist on the CAC; need 1<sup>st</sup> chair, 2<sup>nd</sup> chair, Secretary, Treasurer
- **Executive Team Report** : Gina Robinson
  - Open Meetings Protocol
    - If two or more people are on an email that discusses CAC business or requests action, it consists as a meeting
    - We had 2 instances happen and were noted as a violation, if a 3d happens, that person will be terminated from the Council
    - Please review amendment 41; please review the contents of your orientation packet; Gina will re-distribute contents from the meeting to members; Gina will ask Katie to come to the next new member orientation at either our November or December meeting
    - All meetings and subcommittee meetings must be posted on the website
  - New name tags will be done
  - You can print brochures and business cards off of our website; we do have some pre-printed, Julia will bring them to the next meeting; Additional keys for the storage unit can be made (14<sup>th</sup> and Simms), Gina, Julia and Greg all have keys
- **Parking:** Chris Hinds
  - Budget discussed today; One vote authorized \$16,000 for Billy Goat, Nov – June;
  - Voted to fund \$40,000 to CBS for advertising;
  - Discussed timing for meetings – immediately before CAC? Yes
  - Discussed extending the length of meetings? No
  - Parking procedures have been adopted.
  - Kathy – Mindy is putting a letter about handicapped parking in the Colorado Medicine magazine; El Paso will put our letter out in their newsletter as well. District 49 wants to put signs up;
  - \$350 for a booth at El Paso County Medical Society Excellence in Nursing Awards in January
- **ADA:** Pat
  - Looking at Bustang stops and rest areas that are under CDOT; put a slideshow together

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- Greg discussed some of the training the drivers have gone through
- Still want to do a poster; Steve send link to Pat
- **Communications / Outreach:**
  - **28<sup>th</sup> next communication meeting;**
  - **Add Mark, Maureen, Carol, all associate members;**
- **Membership: Emelie's application is needed; Bob goes off this month; need to replace Jim Smallwood;**

#### **Motions**

- *Roll call vote to approve \$16 k for Billy Goat, \$2k per month for the rest of the fiscal year, for their advertising*
- *Roll call vote to approve \$ 40k for CBS advertising*
- *Roll call vote to pay for \$350 for table*
- *Motion by Julia to reimburse Julia for up to \$100 for a cord, second by Joe*
- *Motion by Gina to approve up to \$400 for new name tags with our new logo, second by Joe*

### **3. Voting Member Open Forum**

- Joe - CO will be hosting state convention of vendors 10/29 – 10/31, Lone Tree Marriott, with assistive technology, breakouts, meetings, breakouts; details on our website
- Steve – CDLE joined the Governor to announce National Disability Employment Month, proclamation, etc. Posted to facebook.
- Julia will be recruiting people to participate in some activities/testing in the near future – Wingman toilet; Autism specific items; Vision impairment – app for communicating with microwaves; Joe wants to participate; contact Julia if you want to participate
- Greg meeting with a co in N CO about new model for a divergent diamond interchange, will be a 3-D model, we can assist by bringing it to the communities we engage with;

### **4. Public Testimony**

### **5. Adjourn**

#### **Meeting adjourned at 240**

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