



**Colorado Advisory Council  
for Persons with Disabilities**

Meeting minutes ~ Tuesday May 12, 2015

**In Attendance:** Steve Allen: Chris Hinds: Teri Devlin: Mindy Siegel: Kathy McGee: Gina Robinson: Bob Epstein: Becky Kluntz: Jim Smallwood: Nancy Snow: Emelie Esquivel: Jane Boone: Steven wright: Amy Davidson: Brian Allem

**Not in attendance:** Julia Beems

Public testimony: Amelie running from June 8-June 28<sup>th</sup>. Radio / they can provide list of radio stations to council. Includes pre-roll which are 15 second spots that run before videos on YouTube, Hulu, etc.; and will also have bus tails.

W9. Bills submitted for payment are not reflected on budget until the W9 is turned in. 251,000.00 in the long bill was approved. Balance is through June 30<sup>th</sup> 2015. Out of the 9,030 there is 6284.51; brainstorm on how to spend remaining budget: discussion about presence at educational events / requiring table skirt? signage? What do we need for marketing and outreach? Do we want to develop materials with our tagline? = no placard, no plate, no parking. Gina can go back to state forms and request to add the tagline for signs to give out at conferences. Chris suggested the picture and our tagline (out of parking money) out of council money = trade show banner / table cloths / pens / paper / admin support / council brochure / sandwich sign for Mindy / trifold brochure / purchase of a cabinet / there is one at Jeffco ARC but no one knows where it is / give aways / business cards with our tag line to share / combine with business cards. Gina will put together a list with prices, if Bob want to choose the pens ~ he will look up prices. Question for brochure ~ could Amelie do it? . Gina will send an email with prices and a yes/no email ~ we don't have to respond "all".

Open reports / Julie not present we don't have report.

Committee restructures: Gina, Zach has been out to investigate how LPAG (license plate auction group) and DBSCC can work together. The merging of LPAG into DBSCC is not going to happen. The only thing the legislation said is that we are continuing spending authority through LPAG. A report written about the council but was not given to the council, we want to keep within sunshine and move forward. There has been comments about the "ineffectiveness" of the group due to too many members, Gina is going to ask a member of CACPWD council to step up to represent in the LPA; It's a 3 hour commitment a month. LPAG has not yet provided enough money to pay off the loan, and nothing given to the community yet. Gina did ask for the rewrite to include children. If a merge does go through at some point it will involve a member of this council.

Other committee restructure is our own: discussion from past meeting addressed: limiting time of council meeting isn't beneficial for getting work done, also committee meetings need to be held or the work doesn't get done. Time and location of meeting discussed: the 1:00 and 12:00 begin time, but end time of 3:00 appeals to most everyone. Steven pointed out that the last few meetings have been ending



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early, but Gina added that the committees haven't been meeting and having information to report at meeting that would meet our 3 hour meeting time. Gina: do we want to continue to have an hour of the meeting focus on committee meetings, or for the council to focus on one committee goal each meeting? Jim shared thought that 2-3 hours a month should be enough time to get the work done. Historically items to be completed have been assigned to one person.

Gina ~ structure agenda with established goals so that we can meet our goals and expectations. Gina ~ let's take the June meeting and restructure from 12:00-3:00, do we have subcommittees? Or is everyone doing everything? Chris: the tradeoff for concentration on one committee during council does that mean other committees aren't getting work done? Jim pointed out that based on attendance is the work disseminated through entire committees or to those one or two who always attend the council meeting.

Gina ~ come July 1, have everyone sign their contracts and commit to attendance. This is a working board.

Gina: Restructuring of groups and member assignment:

**Bob:** ADA & Parking

**Greg:** ADA & Parking

**Kathy:** Comm Outreach & Parking

**Mindy:** Parking

**Teri:** Comm Outreach

**Steve Allen:** Comm Outreach & Ex team

**Chris:** parking

**Steve Wright:** Comm Outreach

**Randy:** Comm Outreach

**Jim:** Comm Outreach

**Emelie:** ADA group

**Jane:** ADA group

\*Amy will work with Kathy to pick a committee.

Greg, Steve W. and Gina will poll votes for chairs for each committee and bring to June meeting.



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Gina; committees made; focus on one committee each month ~ the committee for the month will do the work. Greg: can we choose chairs for committees.... Gina: yes

Welcome packet ~ Gina: what do we all want to see in the packets?

June meeting will be 12:-3. Gina~ how long will we try this to see if it works.....? Consensus = reevaluate in September.

Legislation: Chris: the two bills that we took position on were passed and signed. Both were plate bills. Bob: Medicaid provider rate has gone to the Governor/ HB: 1033 strategic planning on aging and wants

To include disability.... Strategic planning on the needs of the group. When and where the signing is Bob will keep us posted.

Parking: the governor did sign the long bill and we do have 251,000 for education about accessible parking. The parking group talked about coming together in June and coming up with a plan on spending the 251,000.00 ~ Chris: one idea for spending was the mini grants for municipalities for trying the parking matrix following the Arvada model. Steve wright.... Focus on serving persons with disabilities: invite Gina to discuss a youth employment program.... Create an ambassador team .... Fits into employment and youth. Steve Allen: spoke with Amelie about mentoring or job shadowing with professionals who need to show a portfolio of work.

Greg wants to make a motion to have 303 creative work on the trifold and the business cards with our tagline. Not to exceed 2300.00 (not printing ~ the state can print) Kathy 2nded. Unanimously passed

New member vote: Kathy: Amy Davidson..... Kathy is motioning to vote Amy Davidson in as full member, 2nded by Bob and 3rded by Nancy.

New member orientation: Randy and Kathy want to know what everyone needed to know when they walked to through the door. Signature page will be sent to everyone to sign. New members: Jane, Terry, Mindy, Kathy and Chris, what did you need to know? Mindy: knowing who is who and what their roles are. Jim, understanding the flow and rules.

Chris: amount of guests has increased more recently; it is an open meeting ~ guests are welcome to come. An acronym list would be helpful!! ☺ Gina: we can print up name tags and put "guest" on them. An overview of what the committee is and where we stand.... Who will write it up? Gina: the chairs of the committees will come up with a paragraph of what they are doing.

Sunshine laws should go in the packet... also: legislation / trifold / functions and duties / list of committees and their members and what they do.

Kathy and randy are ready to move forward with the packets: Kathy needs content.



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Greg: for our tag line, should there be something along with our tag line? Jim: how about the symbol, accessible parking

Bob moved to adjourn Kathy 2dned